

AGENDA (Revised)
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL CAFETERIA
OCTOBER 18, 2012 – 7:30 P.M.

CALL OF ROLL

Mr. Richard E. Arline
Mrs. Teletha A. Brown, President
Mr. Delvin Burton
Mrs. Nancy LaCorte
Mr. Thomas J. Lewis

Mrs. Eva M. Nagy
Mrs. Julia Presley, Vice President
Mr. Richard Seamon
Ms. Keisha Smith-Carrington

Student Liaisons
Samantha Connell
Niti Patel

Mr. Edward Q. Seto, Superintendent of Schools
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction
Ms. Gail Reichg, Director of Personnel
Ms. Pamela R. Horn, Director of Pupil Personnel Services
Mr. Orvyl Wilson, Director of School Management and Student Advocacy

___ Members of the Public

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on May 25, 2012. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS

CURRICULUM AND INSTRUCTION: *To commit to continuous improvement of student achievement through the implementation of rigorous curriculum aligned to the 2009 NJCCC and Common Core Standards, as evidenced by grade-level performance and student growth as measured by multiple measures.*

COMMUNICATIONS AND PUBLIC ENGAGEMENT: *To strengthen District communication through the use of the District and school-based websites and other media and to increase public engagement in the District through increased collaboration with the community.*

SAFETY AND SECURITY: *To continue the District's efforts to improve the culture and environment of our schools and to build positive relationships that promote respect, motivation for learning, and creativity in and for our students.*

FACILITIES: *Utilizing the District's 2011-2021 Long-Range Facilities Plan, develop a building program that will enhance and improve the District's delivery of education to all students; provide additional classroom space to address the projected enrollment growth over the next five years; address critical maintenance issues in all existing facilities and consider potential changes to the delivery of education and identify potential future buildings to support this paradigm shift.*

I. Public Hearing

Violence, Vandalism, Substance Abuse & District Student Discipline Report by Orvyl Wilson

II. Comments from the Public *(3 minutes per speaker – Public Hearing topic only)***III. Superintendent's Report****IV. Board President's Report****V. Action to Adopt the Agenda**

Moved:

Seconded:

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

VI. Committee / Liaison Reports**VII. Comments From The Public** *(Any Topic - 5 minutes per speaker)***VIII. Board Member Remarks****IX. New Business****R-1 Reports**

Moved:

Seconded:

Acknowledge receipt of the following reports, attached and made a part of the minutes:

- | | | |
|----|-----------------------------|------------------|
| a. | Principals' Reports | September |
| b. | Attendance Officer's Report | September |
| c. | Enrollment Report | September |
| d. | Fire Drill Report | September |
| e. | Suspension Report | September |
| f. | HIB Investigation Report | Sept. 6 – Oct. 3 |

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

M-1 Minutes of Board Meetings

Moved:

Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

- | | | | |
|----|--------------------|--------------|---------------|
| a. | September 27, 2012 | Regular | Exhibit M-1.a |
| b. | October 3, 2012 | Special | Exhibit M-1.b |
| c. | October 3, 2012 | Confidential | Exhibit M-1.c |

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Administration

A-1 Travel & Related Expense Reimbursement

Moved:

Seconded:

Adopt the following resolution:

WHEREAS, The Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

WHEREAS, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, A Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, The Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions.

(Exhibit A-1 attached hereto and made a part of the minutes.)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

A-2 Accept the Strategic Plan

Moved:

Seconded:

Accept the District's Strategic Plan (2012 – 2015), as detailed in Exhibit A-2 attached hereto and made part of the minutes

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

A-3 Agreement Between Education and Law Enforcement Officials

Moved:

Seconded:

Approve the "Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials," approved by the Superintendent of Schools and recommended by the Somerset County Prosecutor's Office and the Somerset Executive County Superintendent of Schools as detailed in Exhibit A-3 attached hereto and made a part of the minutes.

____ Arline _____ Burton _____ LaCorte _____ Lewis _____ Nagy _____ Presley _____ Seamon _____ Smith-Carrington _____ Brown

A-4 Approve School Nursing Services Plan for 2012-2013

Moved:

Seconded:

Approve the District's 2012-2013 School Nursing Services Plan as detailed in Exhibit A-4 attached hereto and made a part of the minutes.

____ Arline _____ Burton _____ LaCorte _____ Lewis _____ Nagy _____ Presley _____ Seamon _____ Smith-Carrington _____ Brown

A-5 Annual District Report of Vandalism, Violence and Substance Abuse

Moved:

Seconded:

Approve the Annual District Report of Vandalism, Violence and Substance Abuse to be submitted to the Somerset Executive County Superintendent of Schools as detailed in Exhibit A-5 attached hereto and made a part of the minutes.

____ Arline _____ Burton _____ LaCorte _____ Lewis _____ Nagy _____ Presley _____ Seamon _____ Smith-Carrington _____ Brown

Business

B-1 Warrants & Payrolls

Moved:

Seconded:

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$10,292,948.98 identified in the bills list. (Exhibit B-1.a)
- b. Food Service Enterprise Fund warrants in the amount of \$37,049.49 for the month of July 2012, \$35,405.95 for the month of August 2012, and \$249,112.77 for the month of September 2012. (Exhibit B-1.b)

____ Arline _____ Burton _____ LaCorte _____ Lewis _____ Nagy _____ Presley _____ Seamon _____ Smith-Carrington _____ Brown

B-2 Transfer of Funds

Moved:

Seconded:

Approve Account Transfers No. 3 for the 2012-2013 school year, "per pupil" and "other than per pupil," as identified in Exhibit B-2 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

B-3 Financial Reports

Moved:

Seconded:

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-3.a) (September)
- b. Report of the Treasurer (A-149) (Exhibit B-3.b) (September)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-3.c) (Sept.)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-3.d) (September)
- e. Food Service Fund Financial Report (Exhibit B-3.e) (September)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

B-4 Board of Education Monthly Certification

Moved:

Seconded:

Pursuant to N.J.A.C. 6A:23-2-11(c)4 we certify that as of September 30, 2012 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

B-5 Contract Approval *(All contracts are LEA-funded, unless otherwise noted.)*

Moved:

Seconded:

Approve the following:

- a. An agreement between the State of New Jersey Department of Children and Families and Franklin Township Board of Education for tuition reimbursement for educational services provided to the State of New Jersey Department of Children and Family Services Office of Education students, as detailed in Exhibit B-5.a attached hereto and made part of the minutes. Reimbursement will be received from the State.
- b. An agreement with Newark Renaissance House, Newark, NJ to provide home instruction/bedside instruction for the 2012-2013 school year at a rate of \$30 per hour, not to exceed \$1,000, as detailed in Exhibit B-5.b attached hereto and made part of the minutes.
- c. Revised agreement with Eden Autism Service (Wawa House Services), Princeton, NJ to provide in-home intensive behavioral support and behavioral therapy services for the 2012-2013 school year. Not to exceed \$90,500, as detailed in Exhibit B-5.c attached hereto and made part of the minutes. *(This agreement was previously approved at the July 26, 2012 board meeting. Additional student contracts were added and the not to exceed amount went from \$65,000 to \$90,500).*

- d. An agreement with New Jersey School Boards Association for online Policy Manual services from December 1, 2012 through November 30, 2013 in the amount of \$2,500 as detailed in Exhibit B-5.d attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

B-6 Submission of Comprehensive Maintenance Plan

Moved:

Seconded:

Adopt the following resolution:

WHEREAS, the Department of Education required New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities; and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Franklin Township Public School District are consistent with these requirements; and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid.

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education hereby authorizes the Assistant Superintendent for Business/Board Secretary to submit the attached Comprehensive Maintenance Plan for the Franklin Township Public School District in compliance with Department of Education requirements, as detailed in Exhibit B-6 attached hereto and made part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Curriculum and Instruction

C-1 Out of District Students, School Year 2012-2013

Moved:

Seconded:

Approve out of district placements for students, as detailed in Exhibit C-1 attached hereto and made part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

C-2 Submission of I.D.E.A. Funds

Moved:

Seconded:

Approve the submission of the I.D.E.A. (Individualized with Disabilities Education Act) funds for 2013 Original Application. September 1, 2012 – August 31, 2013 as follows:

Basic	(Ages 3-21)	\$2,049,911
Preschool	(Ages 3-5)	\$ 66,600

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

C-3 Field Trip Destinations

Moved:

Seconded:

WHEREAS, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

RESOLVED, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

RESOLVED, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in Exhibit C-3 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Personnel

P-1 Create Positions

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the creation of the following new positions:

- a. Supervisor of English Language Learners (ELL) / Bilingual
- b. Supervisor of World Languages

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

P-2 Job Descriptions

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the following job descriptions as detailed in Exhibit P-2.a and P-2.b attached hereto and made part of the minutes:

- a. Supervisor of English Language Learners (ELL) / Bilingual (new)
- b. Supervisor of World Languages (new)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

P-3 Personnel Report No. 9, dated October 18, 2012

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No. 9, as detailed in Exhibit P-3 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

X. Comments From The Public *(5 minutes per speaker—any topic)*

Note: Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

Alternate Location**Confidential Session** *(if deemed necessary)*

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Returned to open session at _____ PM.

XI. Adjournment 10:00 P.M. *(In accordance with Bylaw No. 9322)*

Moved:

Seconded:

Action to adjourn.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown